

DRAFT

**COMMISSION on AGING**

Minutes of December 8, 2014

**MEMBERS PRESENT:** Will Bigl (2015), Bev Korba (2017), Laurie McMorrow (2017), Nancy Trawick Smith (2017), Jennifer Hoskins (2017), Martina Wharton (2017), Bettejane Karnes (2015), Don Nolan (2017)

**STAFF:** Cindy Dainton, Sr. Ctr. Supervisor, Pat Schneider, Human Service Director

**MEMBERS ABSENT:** Estelle Elliott, MSCA President

**COMMUNITY REPRESENTATIVES:** Judy Bigl, Rolling Hills

**GUESTS:** Mollie Kirouac, Glen Ridge

Mollie is a member of Glen Ridge Cooperative. She was invited to represent her community and wanted to sit in on a meeting before making her decision.

Meeting called to order @ 9:30 am.

November 17, 2014 minutes were reviewed and accepted.

**PAT SCHNEIDER'S REPORT**

Pat gave a thorough review of holiday programs.

Coordination with other agencies is necessary to meet needs of eligible recipients.

Food Share program is serving a large number of residents and is held every other Thursday in the Senior Center parking lot. There will be only one in December due to holiday.

Agency grant applications are being sent out and will be reviewed at the January COA meeting and then sent to the Town Council.

**CINDAY DANTON'S REPORT**

Estelle Elliott will be moving to Lebanon and will continue to act as president of MSCA. The December bazaar held at the Senior Center was a big success in spite of the inclement weather. \$1200.00 was raised.

Cindy has reviewed the Emergency Preparedness booklet that was developed by Rolling Hills and printed out a condensed version that she distributed to committee members. She

requested that everyone read and make suggestions for any changes to be discussed at our next meeting.

Cindy and Pat presented a review of the benefits of our upcoming self-assessment process and accreditation by the National Institute of Senior Centers to committee members. The self-assessment will include 9 standards:

- Purpose
- Community
- Governance
- Administration and Human Resources
- Program planning
- Evaluation
- Fiscal management
- Records & reports
- Facility

The first standard, “PURPOSE” and will be the starting point of the process. A committee of members with diverse backgrounds will be chosen to evaluate the Senior Center’s ability to meet the needs of older adults in the community.

Meeting was adjourned at 10:20 am

Next meeting will be held at the Senior Center on January 12, 2015

Respectfully submitted by Bev Korba, Secretary